

Executive Board Meeting Minutes

AGMS PTO



October 11, 2024

Alexander Graham Middle School Media Center

Attachments: September AGMS PTO Executive Board meeting minutes; AGMS PTO September Financial Report

BOD Members present: Mary Lindsay Evans, Carolyn Floyd, Carla Hamilton, Tempie Largen, Kerri Porter, Thuy Tri, Anne Whalan, Jennifer Whitworth, Mr. Conner

BOD Members Absent: Cecily Hudson, Quinerly Cowden, Priya Roy

Meeting called to order at 8:50 am

September minutes were approved.

Topics

- Welcome & Approval of Minutes *Jennifer Whitworth*
September minutes were approved.

- Presidents' Report *Jennifer Whitworth*
 - Working on frames and how pictures will be printed for student Hall of Fame wall.
 - Spirit Events – Various spirit days at local restaurants coming up and committee working on Hornets game in January (AG will receive \$5 of every ticket sold).
 - 6th Grade Events – End of quarter fit treats on 10/31
 - All Grade Levels working on field trip plans and helping with décor for parent party.
 - Bulldog Bonanza coming up on October 16. Conner inquired about a DJ and bounce house. Both had not been lined up because of feedback from last year's event (per planners, music seemed to detract from game/cheerleaders last fall and bounce house was not used that much considering expense and geared more to kids younger than middle school.) Do have plans for food truck, photo backdrop, spirit wear sales, etc.
 - Jennifer had fence installer come out to fix section of fence damaged in recent storm.
 - Feedback received following parent coffees – separate talks by topic rather than grade level as some parents may be interested in attending more than one. Per Conner, coffees were supposed to be recorded and posted online so that parents could watch the other coffees. Does not sound like that happened but Conner was going to check.
 - Classroom Central – some substitute teachers have been added to list of people who can pick up supplies for other teachers. Going to continue to research logistics/coordinating orders and pick-up and how to utilize this benefit for more teachers. Also, working on separate raffle for teachers who have been using Classroom Central to incentivize more usage.
 - New volunteer opportunity for parents to assist with making copies for teachers. Conner to inform teachers that copy requests must be made by end of the day on Tuesday and volunteer(s) will be lined up to make copies in one or more shifts on Tuesdays using Rizo copier (that doesn't require codes). Thuy working on description for volunteers.
 - Annual Fund kicks-off on October 23.
 - Teacher Appreciation Week coming up week of October 28.
 - Exploring installing tile in front office (to avoid having to clean rugs if kids get sick).
 - Club registration coming soon.

- Principal Report *Mr. Conner*
 - Principal Conner shared feedback he received on cell phones following parent coffees and asking to revisit policy allowing cell phones during lunch and FIT. Conner shared that current policy was implemented after surveying parents last year based on the feedback of the majority of parents



(who responded to survey) and expressed reservations about the amount of staff time consumed in dealing with cell phone issues (resource drain) which has been much less under current policy. Questions raised about whether all 8th grade teachers are supposed to be using phone jails as not all teachers are and some may be allowing phone breaks and whether jails can be distributed to elective teachers. Conner to follow up with 8th grade teachers to reiterate policy and expectations.

- Discussion about amount of time to complete benchmark testing starting this month. Students should receive 2 days to complete testing other than Science which is one day.
- Still working to find Drama, Math and ML teachers.

- **Financial Report**

Anne Whalan

- Anne reviewed the September financial report
- Anne suggested making one more push of BTS forms to collect amount budgeted for BTS fees.
- Question raised about whether gym teachers are asking students to wear AG gym shirts. Conner to follow up with PE teachers. If only need to bring a change of clothes, may let parents who have ordered gym shirts know that they can cancel order and get a refund.
- Big recent spends included books for Honors ELA, new math curriculum in place of Delta Math.
- Other notes/updates since September report:
 - Odyssey of Mind added to budget (in place of duplicate line item for pup zone event)
 - Birthday fund for teachers established for this year
 - Fall Fiesta net expenses were \$1200
 - Renewed constant contact contract
 - With Board approval, used some of carryover from last year for closet improvements \$4000, small bonus for teachers assisting with Math.

- **Other Business**

Jennifer Whitworth

- Per Thuy Tri, Legion (who is hosting parent social November 12) declined being a corporate sponsor but said that it would instead provide a discount on parent social bill. Thuy to reach out to parent social organizer, Christen Greer, to make sure that discount is applied.
- For a spring parent social, Carla reported Vaulted Oak will provide a room for free, we'll just need to supply own food (likely order pizzas).
- General discussion about best times to sell spirit wear next week for spirit week and Bulldog Bonanza and to move current inventory.
- Brief discussion about plans for spirit week and how dress-up days communicated.

- **Meeting Wrap Up**

Jennifer Whitworth

Meeting adjourned at 10:20