

AG PTO Executive Board Meeting Minutes Friday, September 7, 2018

In attendance: Sallie Beason, Heather Davis, Katie Davis, Rebecca Drendel, Ghazale Johnston, Diana Jones, Heather Price, and Mr. Folk. **Not in attendance:** Courtney Lapham, Jamie Curtis.

Meeting began at 8:38am.

- Approved May Exec PTO meeting minutes.
- Website working pretty well. May need to give option with directions to send in check rather than online pay. Invest dollars need some attention to verify Sedgefield allocations. There is a question as to the need for the \$5 PTO membership charge, and what is done with the membership data.
- Question regarding BTS forms from the school and need for envelope stuffing in future years. Only the Blue Form came back to school. All other CMS forms seemed to be missing. Mr. Folk confirmed that is now done digitally with students. PE form went out directly from PE. All paper forms will be delivered through Advisory going forward, with no need for PTO help.
- PTO Board members signed the Conflict of Interest and the Code of Conduct forms. Diana Jones will research and provide a PTO Conflict of Interest policy.
- There is one calendar being managed by Kevin Washburn, so PTO and school calendars online should match up.
- Bulldog Bulletin is prepared through Constant Contact now and new format looks great. Friday is deadline for information to be submitted to BB. Jenny Bonack sends out the Bulletin on Wednesday mornings.
- Minutes need to be posted on PTO website going forward.
- 2017-18 Year End Audit approval requested. Motion approved.

Treasurer's Report

- Committees are debating budgets and duties. The Treasurer is getting some requests for updated budgets and reallocation of items. Budget will be voted on at next Friday's General PTO meeting.
- Line item budget discussion with Mr. Folk (see below).
- BTS form updates were requested and will be provided as soon as next download is received.

Bulldog Club

- Pros and cons of BDC spinning off was discussed.
- Some question if all contributions can be matched especially if donor is receiving something from their contributions (like advertising).
- Liability insurance is an issue, especially through near term construction plans.
- PTO Board had voted for Past Presidents to go to BD Club meetings – Diana Jones attended one recently.
- Heather Davis also had meeting with BD Club and will provide Jay Perry with insurance policy. The large project increases need for better insurance understanding. Rider may be added to insurance.
- BC in budget shows a net \$0. May be better to budget and show income/expenses and lessen approval process of Board.
- Motion to increase approval required minimum from Board from \$500 to \$1,000. Motion approved.
- Baseball fence is a liability. Mr. Folk wants CMS to pay.
- Bleachers fixed but not replaced by CMS.
- Phase 1 (work on field) was completed this summer. Estimated annual upkeep of the new field is \$12K-\$16K.

Mr. Folk

Budget discussion

- IXL in the amount of \$8,300 will come out of Instructional Support, as well as Brain Pop for \$1,800 and Educators Handbook for \$700. Educators Handbook will be new to AG and is an online data base used for

reporting incidents or situations in class. MPHS has been using for years. There should be room in the Instructional Support budget to cover this new expense.

- Courtney Armstrong, who runs Bulldog Matters, has requested to start a Breakfast Club to build student development and positive self-image, and connect kids who need mentors (Staff who are interested). They will meet once a week 7:30-8:00am. Breakfast incentive estimated to cost \$1,200 per year for 15 kids. Kids can be transported to be at school by 7:30am. Courtney should be connected with Inreach committee chairs to help with coordination for the new Club. Board approved this \$1,200 request, and the Inreach budget will be increased accordingly.
- Discussion regarding using Communities in Schools as AG feeders schools change.
- Professional Development will be done in house and paid by District so no PTO money needed, except potential workshops. Decrease budget from \$8,600 to \$5,000.
- BTS Staff Support budget will cover Target cards and t-shirts/tumblers, already ordered.
- Campus Beautification budget to stay up as committee is engaged.

Marquee update

- Capital improvement line item is the new electronic marquee. \$30K total cost, District is paying \$20K, PTO paying \$10K.
- Digital display should be up in a couple weeks. Brickwork is done.
- Mr. Folk will have control of the software for sign wording.

PTO Website

- Technology budget in line with historical spending. Last year was higher due to new website.
- Dr. Washburn will manage calendar and help with Constant Contact.

General School

- School Rating is a C this year. Has not been sent to Mr. Folk yet from the District. All schools saw a drop in reading proficiency. Math 1 students were not tested with the Math 8 EOG, so all of those historically high scores were taken out. Math proficiency dropped as essentially all 8th Honors math students' scores were excluded from proficiency ratings. Growth was not met, which is being questioned by Mr. Folk.
- Enrollment numbers: 6th grade 430 vs approx 500 in 7th and 8th. Some families have changed due to redistricting. Staff was maintained. Lori Ann Harris has replaced Michelle Richards as 8th Grade Asst Principal.
- Arrest over summer was addressed with staff. New security associate has been hired Mr. Neely. New Resource Officer hired as well, as old one was promoted. She is very engaged; her name is Candace Sellers. Suggestion by Board for AG to also vocally ensure students that their safety is a priority.
- Foreign Language update: AG employs two full time Spanish teachers. 140 students are taking Spanish, 200 applied. Application helped narrow the field. 8th grade online option will be offered to students who were not chosen, so that they can enter high school with one year of foreign language credit. This year 3 students are doing French, 1 Spanish, 1 Latin for full HS credit.

Meeting ended at 10:38am.