

## **AG PTO Executive Board Meeting Minutes**

**Friday, March 1, 2019**

In attendance: Ghazale Johnston, Sallie Beason, Rebecca Drendel, Diana Jones, Heather Price, Heather Davis, Katie Davis, Courtney Lapham, Dr. Washburn and Mr. Folk; Not in attendance: Jamie Curtis

### **Meeting began at 8:39 am**

- Discussed changes to minutes from the February 1, 2019 AG PTO Executive Board Meeting minutes. Sending out updated minutes for approval to AG PTO Board.

### **Treasurer's Report**

- YTD have written four checks to Sedgefield Elementary and have \$3000 left.
- Bulldog Club has had some large expenses coming in (tree work and floor refinishing gym floor). 39k is carryover from last year and plan to spend \$5k of that on designs for the field house. Expect their carryover from this year to be ~\$30K which is in line with their planning.
- Breakfast club wants to increase their budget by \$700 for a field trip to Kinetic Heights, sweatshirts and transportation. The overall outreach budget was increased for this year because they went over last year \$1k and gave \$1k to the breakfast club (last year the budget was \$4k for Inreach/Outreach).
- Discussion about breaking out Breakfast Club into its own budget line item/ committee from Inreach/ Outreach. Rebecca Drendel, Katie Davis and Jamie Curtis to meet with Inreach/ Outreach committee to discuss further.

### **AG Fund**

- Strong participation rate for AG Fund this year (28% participation). Matching gifts are still coming in. Reminder emails will be sent out to people to do their corporate matches. Missing about \$8500 in matches currently.
- A Bulldog Bulletin will go out (tentatively March 11) to keep encouraging people to continue to give money and will list donors and companies who matched (small and large companies). Want to ensure parents/ others they can give at any time not just during the AF Fundraising window.

### **President Report**

- Wish list has been created by Mr. Folk. Mr. Folk solicited input from his staff. Many items are technology items which aren't covered by the district. The current wish list includes document camera, headsets, printers, and promethean boards.
- The district provides laptops to everyone, whiteboard and overhead projectors. The district replaces overhead projects with smart boards which are more expensive and last longer. However, the school can't count on getting smart board from the district for each classroom. The school is taking desktops out of the classroom because we have chrome books. The district covers student chrome books that fail and replace them. If the district can repair the broken chrome books, they repair them. The PTO also purchased chrome books.

- Next year AG will let students take the chrome books home (all grades). If a child doesn't have internet access at home they children will get a 1G hotspot so they can work from home. We will not allow students to bring their own device based on lessons learned from other schools.
- New tables and chairs have been purchased for the media center. Mr. Washburn is looking for sectional sofas \$6-10k potentially. Sedgfield has gotten new media center furniture. Transition group to speak to Margret Marshall about what the district can provide to AG. AG would like to remove media center desk and add casual workplace furniture. PTO already has invested ~\$15k in the media center through new tables and chairs.
- Ten plastic tables need to be replaced. These folding plastic tables are used for refreshments, registration, etc.
- Two high quality HD cameras (~\$3k) are needed for the AG studio. AG also needs some microphones for the stage floor and to hang from the ceiling. Need to determine if we should rent the sound items instead of buying them. Mr. Folk taking the action to ask the drama booster club to look into the sound needs and come up with a proposal for what is needed and if it is better to lease versus purchase. There is very little use of the AG stage. Mr. Folk wants two more wireless microphones which are used frequently.
- Mr. Folk approves the document cameras (at least 50% of teachers will have document cameras after this purchase), headsets are needed, and printers.
- Promethean boards are expensive and they last about 10 years. Mr. Folk doesn't see us buying surface tablets for teachers individually and they are expensive. Promethean boards work with our current technology. Mr. Folk decided to consider a lower price replacement for the surface tablet but not fund the surface tablets.
- Updating the wishlist to include: adding 10 tables (\$250), two cameras (\$6K) and microphones (\$1) and take off the surface tables and add audio needs for the stage (\$2K) and 12 promethean boards.
- Plan to look into adding water fountains – one per hall. Discussion that it would benefit the students to have 6 fountains for water bottle refilling and drinking. Ghazale Johnston to talk to Selwyn about their water fountains including cost, district involvement, installation, maintenance costs, did they go into the spots where there was an existing water fountain, are they happy with them, etc.
- All equipment needs to be purchased through CMS except for folding tables and microphones.
- Mr. Folk to get quotes on the items and submit the quotes to the PTO and the PTO writes a check to Debby in the front office. AG gets sales tax back on the purchases.
- Mr. Folk to talk to the Bulldog Club about a potential big donor and how the money should be contributed to the PTO/ Bulldog Club.
- Mr. Folk is working on the date (targeting the last week of school) and transportation for the 8<sup>th</sup> grade field trip. Mr. Folk to see if he can get some busses to go to a couple locations after the kids come back from Carowinds.
- Biltmore field trip is going to happen and it is a small group.
- End of Year Awards date and Math exams need to be on the calendar.

### **Transition Update**

- If Margaret Marshall, doesn't help us get the district funding for the media center we should revisit the funding through the PTO. Behavior intervention counselor and a behavior support technologist are things Mr. Folk is asking for from Margaret Marshall in addition to the media center funding.
- No update on the Pinewood Principal. April coffees being set up at Sharon and Selwyn for PTAs for the PTO to visit and go over the FAQ document.
- Mr. Folk has all the data about the rising sixth graders (~478 students). Overall the number of student enrollment is the same for next year. Mr. Folk to send the data to Jamie Curtis.

**Meeting adjourned at 10:20 am**