



**Participants:** Shelly Cole, Trina Cone, Jamie Curtis, Katie Davis, Robert Folk, Laura Murdock, Donna McNairy, Tracie Northan, Denise Pineno, Melissa Self, Kathy Shields

**Attachments:** October 2 AGMS PTO Executive Board Meeting Minutes pdf, AGMS PTO Financial Report 10 31 20 pdf

***Principal Update - Mr. Folk***

- **Monday, November 9 drop by day:** Mr. Folk reported that the staff is prepared for their return to campus on November 9. Connect Ed promoting Monday's events will go out Friday and Sunday nights to remind families of the plans for Spirit Week. In addition to the events held at the AG campus, some staff members will be at Montclair Elementary and at Grier Heights in order to provide alternate locations for students to visit to pick up their materials. Staff will manage AG Fund donation buckets. PTO volunteers will be on site to help collect canned goods.
- **Staffing updates:** Mr. Folk reported that we are almost fully staffed. He is in the process of hiring a new social studies teacher to replace one who has retired. Sixth grade teacher Cheri Williams was recently hit by a car and is out on leave until at least winter break. Her colleagues are filling in for her.
- **Return to campus:** Mr. Folk reviewed the Returning to Campus Guidelines presentation that he will review with his staff next week. A hard copy version will be mailed to student homes by the end of next week. This presentation includes the information about the new calendar, student rotation schedules, the wellness attestation process and busing/transportation. Denise indicated that PTO has received a lot of questions about the return to school plan. Mr. Folk will share information with PTO so that we can include it in the next Bulldog Bulletin.
- Preparation for Return to Campus highlights:
  - The staff has access to the face shields purchased by the PTO.
  - There are plenty of extra masks on hand for students. Denise asked Mr. Folk if gaiters will be allowed instead of masks. Mr. Folk responded that he believes that is an elementary school policy and that he hasn't received similar instruction from the district for middle school. Masks must be worn at all times by staff and students unless eating/drinking or during strenuous activity

*Approved via Zoom vote on 12/4/2020 by Cole, Cone, Curtis, Davis, McNairy, Murdock, Northan, Pineno, Self, Shields*



- Cleaning supplies are fully stocked, including wipes for teachers to use in the classroom. Thanks to the PTO, we now have three sanitization machines that the custodians will use to fog the classrooms at the end of each day.
- Staff and students will receive a health screening link every morning. Successful completion results in a green check. Parents must show the results before the student leaves the car. Staff will take temperatures as well. QR codes to this screening tool will be included in the hard copy mailer and on the website.
- Bus riders will receive one physical attestation form per week. It is a state compliance protocol that parents complete this attestation form prior to their student(s) boarding the bus; however, the bus driver will not recuse the student if they don't have the form. Students will still receive screening once they reach the AG campus.
- Sanitizing stations have been set up in the hallways and the cafeteria. Students will be encouraged to complete hand washing/sanitizing multiple times during the day.
- The building hallways have been divided into one way lanes; staff will do their best to ensure students stay six feet apart.
- All restrooms now have occupancy limit signs; there will be scheduled restroom breaks by classrooms so we can better manage capacity.
- Students will be able to go through the cafeteria line but will eat in their assigned classrooms. In a few instances, an exception may occur if a teacher is a higher risk and asks that their students eat in the cafeteria. Students will no longer be able to use the microwaves and parents will not be able to drop off lunches at the front office.
- Each classroom will have an assigned seating chart to facilitate contact tracing.
- If a student becomes ill, an isolation room will be available for students that are symptomatic. Our school nurse will assess the students first before sending them to the isolation room. The isolation room will have study carrels six feet apart. Parents will be called to pick up their students. The school district will provide transportation for students whose parents are not able to pick them up



- **Guidelines for returning to school after a COVID diagnosis:** if the diagnosis is deemed incorrect, they may return to school after remaining fever free for 24 hours, just as with any other illness. If diagnosis is positive, they must stay out of school for 10 days from the date of their first positive test, assuming they have not developed symptoms since their positive test. If the student or staff member who received a positive test result has stayed out for the required 10 day timeframe, a negative test is not required to return to school.
- If there is a positive diagnosis, school staff will conduct contact tracing to identify any other students/staff who might have been exposed by identifying those who have been in contact with the affected student (defined as coming within six feet apart for more than 15 minutes),
- Mr. Folk anticipates that there will be some confusion over the new time schedule as we are moving from a full remote schedule to an in person schedule the week of Nov 23. Teachers will explain the new schedule to both the in person and remote students during homeroom on Nov 23. Each block will still be a mixture of synchronous (first 30 minutes) and asynchronous learning. Asynchronous learning will be slightly different for students in the classrooms from what the remote students are doing. Teachers will have webcams that allow them to teach both in person and remotely simultaneously. The CMS A Day/B Day schedule will still be in place during in-person rotation. Families should refer to the A Day/B Day calendar. For example, Nov 23 is B day, Nov 24 is A day.
- Dressing out for PE will no longer be required; PE will focus instead on independent personal fitness to reduce the amount of shared equipment required.
- Mr. Folk reported that while we are trying to reduce the amount of traffic in the school, we still have volunteer needs, specifically on Wednesdays in the front office.

***Approval of October 2, 2020 meeting minutes - Melissa Self***

- Melissa presented the October 2 meeting minutes for approval. She asked for questions, then moved to approve the minutes when there were not any questions. The motion was seconded by Trina Cone. Denise facilitated the vote and the minutes were approved by 10 “yes” votes.



### ***Financial Report - Donna McNairy***

- Donna reviewed the Financial Budget report, reporting that there are only minimal changes from last month because there has been very little activity.
- The main expense for the month occurred on October 31, when we allocated \$7500 for the Centennial celebration T shirts that will be given out on November 9. This expense is currently assigned to the Bulldog Bonanza line item; however, the expense may be reassigned to the individual grade level line items.
- Donna reported that she filed the Form 990 (federal tax return) this week, which is due November 15. We also filed the annual NC Charitable Solicitation License which is also due November 15.

### ***President's Report - Denise Pineno***

- **Prospective Parent Open Houses:** local magnet middle schools have begun visiting elementary schools. The School Tours and Open House committees have joined together and are moving forward with redesigning the 6th grade Camp Bulldog/Pup Rally website so that it can be used to house prospective family information. The goal is to have this new website launched by Dec 1. We will contact the feeder elementary schools and announce the launch in the Bulldog Bulletin. At this point in time, we are unable to conduct in person tours; however, there will be pre-recorded tours available to access on the website.
- **Student Directory:** The Student Directory has been compiled and will be available online next week. Parents had the option to opt out of including their students' information. Communications will be sent out to announce the launch next week; password will be included in this email, but the password will not be included in the Bulldog Bulletin announcement.
- **Book Fair:** This fundraiser will be held at Barnes and Nobles beginning Nov 16. Still trying to clarify if this is relevant at all Barnes and Nobles locations or just Morrison. We will have an online code though for internet purchases.
- **Staff Appreciation:** the Staff Appreciation committee is celebrating our staff on a monthly basis:
  - **August:** Jason's Deli boxed lunch
  - **September:** bundtlets



- **October:** essentials goody bags
- **November:** Zoe's boxed lunches (as part of Spirit Week)
- **AG Fund:** The fundraiser goal is still \$100,000. The kickoff of the campaign is Monday, November 9. Letters will be mailed on Monday. Beverley has also created a postcard to be handed out during the drive through event on Monday. Monday night there will be a ConnectEd announcing the kickoff. The AGMS PTO website will be updated to reflect this year's campaign by November 9. There will be a QR code for parents to use to make their donations on both social media postings and in the letter being mailed home.
- **Centennial yard signs:** PTO received design proposals this week and provided approval to Kerri Porter; waiting to hear the next steps.

***Other Business - Denise Pineno/Melissa Self***

- **Spirit week update:** Trina provided update on the plans for Spirit Week:
  - **Monday:** Students visit campus (or satellite locations) to receive their T shirts, their materials, and Skittles. Families can make donations for canned goods drive or AG Fund at this time. Based on parent feedback, PTO added an evening time slot on Monday from 5:30 - 6:30 PM for working parents and their students. Kathy is making a balloon arch and the rock has already been painted. AG Fund banner is on display. Mr. Folk has arranged for grade level teachers to be on site to cheer for the students during the grade time windows.
  - **Tuesday:** students will wear Centennial t shirts - 100% homeroom participation will receive a treat when back in the classroom.
  - **Wednesday:** no school
  - **Thursday:** wear a team hat or shirt on Zoom.
  - **Friday:** decades day. Top five or six pictures will be featured on AG social media platforms.
  - Information about the plans for Spirit Week has been shared in the Bulldog Bulletin and will be communicated via daily social media posts and two ConnectEd messages (Friday and Sunday). A special communication will occur on Monday in support of the AG Fund.



- Denise recognized Kathy, Trina and our Inreach committee for all their hard work on planning and preparing for Spirit Week.

#### **Action Item Review - Laura Murdock**

- **Office Refresh:** waiting on painting to be delivered; all other items are complete.
- **Code of Conduct and Conflict of Interest policies:** have received from everyone but Victor Rodriguez. At this point, we will mark that he has not responded and close the action item.
- **Student Fee reminder:** continue to keep this as a watch item on the Action Item log.

#### **Next Steps**

- Include the Return to Campus Guidelines in the Nov 11 Bulldog Bulletin - Denise/Melissa/Tracie

#### **Upcoming Dates**

- Spirit Week: Monday, November 9 - Friday, November 13
- Barnes & Noble Book Fair: Monday, November 16 - Sunday, November 22
- PTO Executive Board Meeting: Friday, December 4 at 9:00 AM