



**Participants:** Shelly Cole, Trina Cone, Jamie Curtis, Robert Folk, Donna McNairy, Laura Murdock, Tracie Northan, Denise Pineno, Melissa Self, Kathy Shields

**Attachments:** February 5 Executive Board Meeting Minutes, February 19 AGMS Called Executive Board Meeting Minutes, February 26 AGMS Called Executive Board Meeting Minutes, February 2021 Financial Report

### **Principal Update (Mr. Folk)**

- Mr. Folk reported that the second week of in-person classes went smoothly. He is very pleased that we have had very few COVID cases and those were mostly outside of school. Parents have proactively worked with the school to identify possible cases and follow protocols.
- Most of the AGMS staff received the first vaccine on March 24-25 and should be fully vaccinated by the time we return from spring break. Staff morale has improved as a result of this positive step.
- The BOE is meeting Tuesday, March 9. The agenda includes a discussion of increasing the number of in-person days. Mr. Folk hopes that a communication will come out from CMS today with more information. He stated that we are well prepared for any decision that is made with minimal impact to our current schedules and routines. Once a decision is made, the Exec Board will need to work with Mr. Folk to communicate the change in schedule to the students and families.
- Mr. Folk stated that the target start date for the Extended Day program at Grier Heights Community Center is March 17. The program will run three days a week until May 6.
- Mr. Folk participated in a Summer School strategy session last week. Schools will be required to provide six weeks of Summer School to students with failing grades/chronic absenteeism. Mr. Folk hopes that AGMS will be designated as one of the campus locations.
- Mr. Folk is using his state budget for technology to buy technology for the staff. We will have a surplus of items such as cameras, printers and laptops. He ordered 100 more chargers for ChromeBooks as these seem to be a high demand item.



- At this point in time, we have approximately 74 students who do not have a CMS assigned ChromeBook. Mr. Folk has filed a request with the district to address this shortage. We do not have any students who do not have full access to a device.
- The new grading policy, where 50 is the minimum grade a student can receive, will go into effect for the 3rd Q report card.
- School picture dates have been communicated via the Bulldog Bulletin. Mr. Folk needs to look at that schedule again given the potential rotation changes.
- Jamie Curtis provided the update that the planned Kona Ice days will be adjusted in accordance to any schedule changes made by the BOE.
- The federal government has issued an opportunity for individual states to apply for a waiver that would impact testing accountability for this school year. The state has to apply for the waiver; it is not automatically granted. Mr. Folk advised that parents contact state legislators to advocate that the state opt out of end of course/year testing for this school year because the test is not a true diagnostic tool. Whether we test or not, Mr. Folk does not intend to use the testing results for next year's placement.
- Denise brought up the legislative bill that CMS filed to set its own calendar for future school years. She suggested providing the feedback to leadership that CMS ensure full transparency in their communications to parents regarding this topic.

#### **Approval of Minutes - February 5, February 19, February 26 meetings (Melissa Self)**

- Melissa reviewed the three sets of minutes for the February 5, February 19 and February 26 meetings and asked for changes or questions with no responses. She made the motion to approve all three sets of minutes, which was seconded by Tracie. Denise facilitated the vote to approve the minutes for all three meetings; the vote was unanimously approved.

#### **AG Fund Wrap-up (Melissa Self)**

- Denise and Melissa met with Beverley Shull to wrap up the AG Fund work. To date, we raised approximately \$70,000 of our \$100,000. There are still a few donations in process, either corporate matches that have not yet cleared or checks that we have not yet received, so it is possible the total is closer to \$75,000.



- An electronic communication was sent on February 22 to the whole AG community announcing the results of the fundraiser, sharing details on how the money will be spent, and thanking everyone for their contributions and participation.
- Beverley is currently working on thank you notes to donors and should finish up this week.
- All AG Fund materials (signs, banners, etc) have been taken down and prepared for storage/transition to next year's PTO chairs. All electronic documentation and communication copy will be updated on the PTO Google drive by the end of March.
- Beverley will continue to monitor any emails that come in and will transition all information to the new Fund chairs.

#### **Financial Report -(Donna McNairy)**

- Donna reported there were minimal expenses in the month of February. The main expense incurred was for the Jason's Deli boxed lunch for the Staff Appreciation budget category.
- Our ending bank account balance for February is approximately \$118,000, so we are well positioned to maintain carryover for next year's board. Donna anticipates a pick up in spending over the remainder of the school year; therefore, we may update the forecast to reflect the final impact to carryover.
- Donna recognized Shelly for the hard work she contributed to creating procedures for PayPal reconciliation for the AG Fund and the Back to School fundraising.

#### **President's Report (Denise Pineno/Melissa Self)**

- **Inreach - Grier Heights:** The PTO purchased 40 headsets for the students at the Grier Heights Community Center after school program. We still have some funds available for any additional needs the Inreach Committee identifies.
- **Matching Gift process:** Melissa recognized Shelly for her work to better define the matching gift processes of our local major corporations to maximize donation potential in future years.
- **Wells Fargo donation opportunity:** Wells Fargo has a new program where they will donate a set amount every pay period to a designated non-profit. AGMS is an option.



Melissa and Shelly are currently investigating the rules around this program, the eligibility requirements, and how we will receive this money from Wells Fargo.

### **Nominating Committee Update (Trina Cone/Kathy Shields)**

- Trina reported that approximately 75% of the roles are filled. They are still looking for AG Fund chairs for next year and asked if anyone has suggestions to please let them know.

### **Other Business (Melissa Self)**

- **Spirit Night:** next Spirit Night is tentatively scheduled for April 28th at Chipotle.
- **Spanish Communications Plan:** Laura Dahlberg provided feedback that we need to do more to reach the Spanish speaking families and has made suggestions on ways that would be effective that we should incorporate into our communications plan for next year. Tracie, Melissa and Denise will continue to work on this communication plan with Trina and Kathy and will present the final recommendation to Mr. Folk.
- **Grade level committees (Jamie Curtis)**
  - 8th grade committee placed a “Welcome Back” banner in the 8th grade hall and passed out cups with candy to all students who attended in person. The 8th grade teachers received a cup with candy and a Starbucks gift card. The committee is currently working with Ms. Harris to plan the end of year ceremony, which they anticipate will need to be virtual, as well as an 8th grade Spirit Week with some sort of treat for some time in May. The Yearbook committee has extended the deadline for the Recognition Ads until April 1. The link to purchase an ad is included in the Bulldog Bulletin every week. Jamie suggested that we send a targeted Bulldog Bulletin with a reminder about the final deadline and with any updates about the 8th grade end of year ceremony.
  - 6th and 7th grade working on individual activities and to schedule the Kona Ice truck for all grades before spring break.

### **Action Item Update (Laura Murdock)**

- Laura reviewed the open action items and made updates based on the discussion. The updated Action Item Log will be posted to the PTO Google shared drive.



### **Next Steps**

- Schedule PTO Executive Board Meeting for Friday, March 12 at 9:00 AM - Laura
- Work with Mr. Folk to draft communications regarding the change of schedule decided in the March 9 BOE meeting - Denise/Melissa/Tracie
- Draft targeted Bulldog Bulletin for 8th grade families with reminders about end of year activities and other key information - Denise/Melissa/Tracie/Jamie
- Determine best approach for capturing matching donor information - Shelly/Denise/Melissa/incoming AG Fund chairs
- Follow up with Meg Thornton to confirm April 28 date for the next Spirit Night - Melissa

### **Upcoming Dates**

- AGMS Called PTO Executive Board Meeting: Friday, March 12 at 9:00 AM
- PTO Executive Board Meeting: Friday, April 16 at 9:00 AM