

Executive Board Meeting Minutes

AGMS PTO



November 12, 2021

Alexander Graham Middle School Media Center

Attachments: September AGMS PTO General Meeting Minutes, October AGMS PTO Executive Board Meeting minutes; AGMS PTO Financial Report

BOD Members present: Trina Cone, Kathy Shields, Claire Marston, Denise Pineno, Kris Humphreys, Ali Hoce, Tracie Northan, Robert Folk, Shelly Cole, Brooke Koppang

BOD Members Absent: n/a

Meeting called to order at 8:50a

Principal Update -*Mr. Folk*

- Mr Folk will be the new principal of Myers Park High School
 - Worked at MPHS 20 years ago, has always wanted to go back
 - Always felt close to MPHS, he is an alum, nieces and nephews are all alums, too
 - Thrilled to take the new role- but it is bittersweet
 - Sees it as his last place to leave his legacy
 - Mr Folk has faith in the process, and knows that some new blood can come in here to AGMS and do some things better
- Next Steps for new principal
 - TaraLynn Sullivan- working to set up process for replacement
 - Mr Folk not leaving until Jan 3
 - Wants time with new person
 - Process will move quickly, already a pool of applicants in place
 - TaraLynn to meet with parents next Wednesday to create a profile
 - Folk selects parents & staff for the meeting next Wednesday
 - Representatives from PTO- Kathy, Denise, Claire/ Brooke
 - Profile created for new role
 - What is unique to AGMS- to add to profile for perspective candidate
 - Intrinsic knowledge of current population
 - **Folk suggests:** someone who has experience with Hispanic population, really good at interpersonal communications, relational with Parents, Students and Staff, and Flexible. Do what is best with the kids and balance that with equity. Someone with an Open Door policy
 - Transparent with PTO, relation with PTO



- Someone who will support the teachers. Staff wants a visible principal, want someone who listens well, need a non-dictator to them, but a tough principal
- Relatable to the students, social & emotional understanding
 - A candidate to put the kid in the principal's car not the police car
- Sitting principals then compared to Profile- TaraLynn wants to match profile to sitting principal applicant pool, TL will do screening interviews with HR, Screener and TL- if they have great candidates
- Then TaraLynn will suggest to Superintendent who to hire, Superintendent can then agree or send it back to the drawing board
- Sitting principal pool (fills out interest form, does not get interviewed by a panel) and non-sitting principal pool (more of an application)
- Need to keep morale up across the district
- Staffing:
 - Vacancy in 6th grade ELA, (Ms Graham last day is today)
 - 7th grade Social Studies (Rocky Smith gone),
 - Hedgepeth and Sumner taking the kids
- Student Service team wants to revive Bragging on the Bulldog. Teacher writes up a positive event about a student, the student would get the write up and then would win a small prize. Idea to tie it to SEL lessons. Counselors working on it, draw from the hat and select a student to win the prize. Might need monies for that in the future or it would fall under student recognition. Idea to add teacher compliment piece to incentivize.
 - Laura Schmidt presentation was so great

Approval of September General PTO meeting Minutes- Kathy Shields

Kathy asked for a motion to vote to approve the minutes and Trina seconded with the Board approving the minutes with a unanimous vote.

Approval of October EB meeting Minutes- Kathy Shields

Kathy asked for a motion to vote to approve the minutes and Trina seconded with the Board approving the minutes with a unanimous vote.

Financial Report/AG Fund- Shelly Cole

- Trina submitted the vote count on 10/12/2021 to the Treasurer from the Bulldog Bulletin online voting and quorum was achieved and the 2021-2022 PTO Budget was approved
- AG Fund still rolling and we have maybe gotten another \$1200, only a week in
- Bulldog Bonanza- thinking they broke even. They sold sodas at the event & \$200 cash should be in the safe



- Needs to be a whole process to see what was purchased in the past
- Clubs are going now- have collected enough for the 5 clubs currently running now
 - Denise & Heather working on how to document the process for documenting scholarships
 - Right now some kids getting 'scholarshipped' for more than 1 club
 - Might need to ask Counselors based on each kid to approve
 - Need to have Club scholarship going out earlier before clubs start

President's Report- Trina Cone

- Book Fair
 - Nov 19-26, there is a Sign Up genius to volunteer
 - Art Committee hanging art
 - Code for Book Fair in Bulldog Bulletin
- Staff Appreciation Review
 - Teachers liked the Scavenger hunt, teachers want it to be on all the halls so every grade could get to the treasure
 - Teachers like the newness and difference this year
 - Teachers do like all the lunches, because it was community/team building . Maybe go to every other month
 - Holiday- staff gift : cash gift & nice card, gathering in December. Have done it at Roosters (suggestion to do Legion too) in the past- PTO would pay for food, staff pays for drinks. Cut back on cash amount and added the gathering 5- 7p, Dec 17 last day
 - Pull DEC Staff appreciation \$ to cover party
- AG Fund/Giving Tuesday
 - Day AG Fund will push corporate sponsorship- Nov 30
 - Coin collection going to be later and bringing back the student day
- Prospective Parents Open House Review
 - 90 attended
 - Great event
 - Tour groups were too large
 - Leave the one in January on the calendar
- Candemonium/ Turkey Drive
 - Looking for volunteers on Friday
- Honor Roll Recognition
 - Next Friday- giving out ice cream

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Action Item Review- *Ali Hoce*

- Mr Folk- follow up with Melanie Bowers at CMS about translating the Bulletin into Spanish – starting Oct 15
- Tracie: Final push for Bulldog Bulletin and parent fees
- Trina: to tell Twee to get in touch with Shelly about Scrips to set up depositing & to go ahead
- Kathy to remind Student Recog to send blurb to Bulldog Bulletin
- 5 new tables for Mr Folk- 4 new tables done

New Action Items

- Kathy to email Folk names: Denise, Kathy, Brooke & Claire for Profile Creation Meeting with TL
- Remember to do new Principal intro for PTO website (rolling)
- Denise- document the Clubs process by next meeting ☺
- Kathy to email shelly the invoice from the balloons for the Bulldog Bonanza
- Ali find a spot on campus for PTO files- concession room
- Kris to find location for Holiday Party

Meeting Wrap Up- *Trina Cone/Kathy Shields at 10:45a*

Upcoming Dates

- AG Fund kick-off-November 3-February
- Candemonium/Turkey Drive-Monday, November 15-Friday November 19
- Barnes & Noble Book Fair: Monday, November 19 - Sunday, November 28
- Honor Roll Recognition November 19
- PTO Executive Board Meeting: Thursday, December 9 at 8:45 AM