

Executive Board Meeting Minutes

AGMS PTO



January 14, 2022

Alexander Graham Middle School Media Center

Attachments: November AGMS PTO Executive Board Meeting minutes; AGMS PTO Financial Report

BOD Members present:, Kathy Shields, , Denise Pineno, Ali Hoce, Tracie Northan, Brooke Koppang, Trina Cone, Claire Marston, Shelly Cole, Dr Furr, Ms Bonack

BOD Members Absent: Kris Humphreys,

Meeting called to order at 8:52a

Approval of December EB meeting Minutes- *Trina Cone*

Correction on B& N gift card to \$120 from \$100

Trina asked for a motion to vote to approve the minutes Claire moved and Denise seconded with the Board approving the minutes with a unanimous vote.

Financial Report/AG Fund- *Shelly Cole*

- \$9k IXL payment not on interim report- but was expected
- We are \$5k under budget, Study Island & Brain Pop were expenses this time last year. Extra \$5k in that budget-
- Suggestion to put picnic table expense under Principal Discretionary – agreed upon by everyone
- \$4000 in technology line that could be used if necessary
- AG Fund-
 - down \$4000 from this time last year
 - Parent donations are \$14,000 short
 - Corporate donations are up from last year (waiting for some monies from Corporate sponsorships that are committed)
 - AG Fund going to make their push in the next week or two with class incentives
 - Class per grade with highest participation will get a party & the teacher will get an \$50 Amazon gift card
 - Overall class will have a party & teacher will get \$100 Amazon gift card
 - Mid- end of Feb is the goal to have most donations

President's Report- *Trina Cone*

- Book Fair-
 - \$8,164 in sales, Option to get \$653 in cash or gift card of \$1200- so went with gift card option for the Media Center
 - Successful year!

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- Prospective Parents Open House/Tours
 - Going virtual next Thursday the 20th with pre-recorded video
 - Furr doing the recording
 - Will email the link & put on social media once we have them
 - Tours are still happening- on the calendar with sign up genius to sign up
 - Put the link to new Open House video on the website
- Tentative/Proposed date for General PTO Meeting/Principal Introduction- Feb 17
 - Want to give a Financial Report update to General PTO
 - Feb 17th is the proposed date
 - Middle School Matters speaker to attend as well hopefully
 - Welcome reception for Mr Conner
- Next Exec Meeting February 9th
 - Breakfast reception for Mr. Conner with the Exec BOD

Other Business

- Media Center project will be ongoing into next year
 - CMS contact has to remove all the boxed items
 - Ms Wright has asked teachers to come get what they want
 - Tables in our budget, Wall not in the budget
- Teacher of the Year- Mr Degorter
 - Denise will do a write up for Bulldog Bulletin & get a picture
 - Tracie will put in BB
- Staff party in December was a huge success- great food and really well done at Napa
 - Outside on the patio
 - Mr Folk loved his fancy Costco cake 😊
- Nominating Update
 - In talks Create a committee
 - Need people from each feeder school : Montclair, Pinewood, BCE, Selwyn, Sharon & MPTS
 - Create Exec board ahead of that
 - Try not to repeat people from past nominating, but ok if you have to

Principal Update -Ms Bonack

- Mr Conner update
 - On campus on Wednesday & excited to be here
 - Exams at Mallard Creek this week, coming to visit today
 - Dr Furr heard from Mr. Conner and he is super excited to get started
- 4 teacher vacancies-
 - ISS, 2 language arts, attendance secretary
 - Hired teacher for 6th grade ELA (Ms Graham's spot), HR still in process

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- Attendance Secretary to come bilingual
- 7th grade ELA & ISS – Dr Furr just referred someone for each position
- Covid
 - Dr Furr working with the nurse to keep the County updated
 - Entries that had backed up since Tuesday took an hour because there are so many cases
 - Athletes on both basketball teams have tested positive - No step rehearsals or basketball games
 - Shutting down more extracurricular activities
- Testing volunteer needed by Bonack
 - Grey Satero is volunteer coordinator, Kathy to have Grey email Bonack a list
- Perspective Parent night
 - Dr Furr Revising the slide show formatting and updating the Power Point
 - Updates include: Demographics different, Counselor updates, Student Representatives
 - Dr Furr to check if Mr Conner wants to do a recording
 - Easiest way to record the Zoom and post
 - Discussion of live Q& A, BOD agreed not necessary and awkward timing with Interim Principal and before Mr Conner starts. Hope to have live meeting with Mr Conner in Feb instead
- Weather related
 - Working to ensure students have chrome books and chargers do a remote school day next Tuesday

Action Item Review- Ali Hoce

Action Item Review

- Brooke to follow up with Folk re: new Spirit wear company & check in with Sharon Snider
- Mr. Folk to ask TaraLynn for update & will email an update
- Kathy to follow up with Denise & Tracie for Corporate sponsorship info for Bulldog Bulletin and to ensure they know to go in and approve matching donations
- Trina to send the Club guidance info to Ms Statton for her feedback
- Trina to follow up with Staff Appreciation regarding turning in receipts
- Lisa has District Media Specialist contact info who will know where to find wall person for Media Center Project
- Kathy to buy \$120 gift card with PTO Debit Card to counter the \$120 cash donation received at Book Fair
- Kris to email Folk & Napa contact to connect for food choices
- Remember to do new Principal intro for PTO website (rolling)
- Ali to email the back to school forms button needs to be deleted

New Action Items

- Denise to put the new video up once we have it from Perspective Parent Night
- Brooke to follow up with Folk re: new Spirit wear company & check in with Sharon Snider
- Trina to reach out to Heather Simmons to start clubs process
- Ali to follow up with Ms Wright about CMS removing everything from Media Center
- Tracie will run something on Teacher of the Year
- Mr Conner to do a welcome message to run in Bulldog Bulletin

Meeting Wrap Up- Trina Cone/Kathy Shields at 10:05a



Upcoming Dates

- January 13th, Prospective Parents Night, 7pm-8pm
- January 20th, 8th Grade Parent Coffee, 8:45am-10am
- February 3rd, Tentative date for General PTO Meeting
- February 11th, PTO Executive Board Meeting at 8:45a