

Executive Board Meeting Minutes

AGMS PTO



October 13, 2023

Alexander Graham Middle School Media Center

Attachments: September AGMS PTO Executive Board meeting minutes; AGMS PTO September Financial Report

BOD Members present: Claire Marston, Brooke Koppang, Carolyn Floyd, Tempie Largen, Carla Hamilton, Katie Williams, Mickie Huneycutt, Anne Whalan, Jennifer Whitworth, Mr. Conner

BOD Members Absent: Cecily Hudson, Morgan Rossner

Meeting called to order at 8:50am

Topics

1. Approval of Minutes (Executive)

- Following the meeting, Cecily Hudson asked for approval from executive board of September meeting minutes via email. Minutes were approved (10/14/23)

2. Principal Update

Mr. Conner

Last week, we had a MAP meeting/ family report meeting which included school safety. Plan is to continue to have virtual meetings about parent information. Staff are trying to send more out to parents to have access to whats going on in school; teachers are working hard to communicate via parent square; grade level counselors are sending newsletters. Mr. Conner reached out to “Capturing Kids Hearts” for more information to share that will come in a monthly newsletter. Staff are feeling the burden of the end of the quarter so we will have a “Raise the Bar” activity each day to help raise the morale with teachers and staff.

3. Financial Report

Mickie Huneycutt

Expenses this month included back to School items for teachers, window tinting, rug mats, 6th grade committee for open house. To date, AG Fund has had \$7500 with parent donations, PTO dues \$1050. Notably, student fees are a little low – \$1500; A reminder for parents through parent square to be sent. Spirit wear is doing great

4. Communications. Report

Katie Williams

- Please encourage all of the groups with which you work to use the form on the website to submit items for social media and the BB. This way, it gets to all of the channels properly.
- -Tricia is working on updating all of the items for the clubs registration and it will be up and running for registration on Monday. Clubs will run from Oct 23-Dec 15. Ten different clubs. Mr. Alexander is the staff representative. Clubs are \$40 and you can pay via check or via PayPal on the website. Determining the logistics of how to pay with cash.
- -Tricia is working to fix the Corporate Sponsors PayPal link ASAP.
- -Katie went through the back to school and volunteer forms and sent all of the committees who had volunteers sign up for their committees as of the end of September. There is also a list of general volunteers if you need more help with certain items.

5. Committee Reports

Carolyn Floyd/Tempie Largen

- a. Annual Fund – Kris Humphries setting up a meeting next week with Exec Board and Conner to launch November AG Fund kickoff.
- b. Clubs – See above in communications update.



c. Bulldog Bonanza – Oct 25 versus Carmel. Working on helping organize more t-shirt sales leading up to Carmel game.

d. Spirit Wear – Kokot pushing Spirit Wear reps to be at more games.

e. Staff Appreciation bagels and muffins for teachers and all got eaten!

f. In Reach – Clothing drive the week of the Oct 24th; second one will be in spring. For the holiday budget, counselors will identify 100 kids who could benefit from a pick me up at the holidays - gift bag and AG sweatshirt to be provided by December 4. Committee working on timing, shirt sizes, and order. Working with loaves and fishes to help with students who may be food insecure over the holidays. A portion of our student population is of low socioeconomic status and Spanish speaking - working with counselors and Emily Reyes to try to figure out a way to connect more with that community. Looking at pairing a free event with food alongside our Building Blocks/ Spanish family event on Nov 15 5-7.

6. General Questions

Carolyn Floyd/Tempie Largen

- Discussions around clubs keeping DEI and cultural interests in mind. Step club not happening now; perhaps in the Spring.
- Chromebooks – students who have damaged their chromebooks need to pay their repair fees in order to get their chromebook issued for the year. There are currently 189 kids at school who have not paid their fines and therefore do not have chromebooks. The PTO purchased 100 chromebooks which were being used to supplement MAP testing and we all returned 10/12/23. These will be distributed to teachers to have 2 chromebooks in each class for students to borrow for the day in their class. More workbooks were issued to teachers this year in order to allow student to use paper copies and complete their work. Additionally, 150 chromebooks have already been damaged this year and are waiting to be repaired by CMS and the repair department is running 14 days behind.

7. Meeting Wrap Up

Carolyn Floyd/Tempie Largen

Action Items:

- Keep BTS form open in addition to clubs registration on website
- Determine process for joining clubs and paying cash; is there a form for Mr. Alexander; 10 people per club in order for the club to run
- Write an instruction sheet for the staff volunteers to take cash for clubs in the office
- Send email general on reading buddy list

Appreciation:

Carolyn appreciates everyone here

Wynn Koppang's 6th grade POD is awesome! 😊

Meeting adjourned at 9:55 am